

APPENDIX C (1) MEDIATED AGREEMENT

MEDIATED AGREEMENT (CONDITIONS) WITH SENIOR ENVIRONMENTAL PROTECTION OFFICER – 4 MAY 2016

Agreed changes to timings applied for:

- That the showing of films on outdoor screens be limited to 10.00 – 23.00hrs church field, and 10.00 - 00.00 on the front and rear lawns.
- That the playing of live or recorded music, dance or anything of a similar description be limited to 09.00 - 23.00hrs on the Church field.
- The playing of live or recorded music, dance or anything of a similar description outdoors (including within a marquee) during festivals be limited to 9.00 - 23.00 hrs, over 3 days (to be further limited to starting at 10.00hrs on day one and finishing at 16.00hrs on three day respectively), on two occasions per calendar year and shall not take place at any time on Church Field. irrespective of position on the site. Attendance at the festival shall be strictly limited to pupils and employees (including third party suppliers) of the Girls Day School Trust. Any additional festival event not fitting this criteria shall be required to apply for a separate time-limited premises licence. (note: the playing of films until midnight is covered above)

Agreed conditions:

1. There shall be not more than 12 (twelve) outdoor event days*, involving one or more licensable activities across the whole licensed site in any one calendar year. For the avoidance of doubt, this restriction shall not apply to normal day-to-day operation involving licensable activities directly related to the running of the school/curricular activities where not exempt, for example school concerts, but excluding music festivals. .
*For the avoidance of doubt, an event starting prior to midnight and finishing after midnight would count as 2 (two) days for these purposes.
2. The premises licence holder shall maintain a legible record of all event days used, as described above, including event capacity and other particulars, and records shall be counter-signed by the DPS (designated premises supervisor) or other responsible person as nominated by the premises licence holder. These records shall be retained for a minimum period of 2 (two years) and shall be made available to an authorised officer of the Licensing Authority or Police upon request.
3. For all public outdoor events involving a licensable activity for 500 persons or more, the premises licence holder shall create and implement an Event Management Plan (EMP) to promote the licensing objectives.
4. The premises licence holder shall ensure that a robust hiring process and agreement is in place for third party function or wedding-related hiring requests to include licensable activities, so as to ensure promotion of the licensing objectives. For non-regular licensable events or activities where the school management are not directly involved or managing the event (not including wedding and conferences, but for example new events including site hiring outdoor events managed by third parties), the event organiser shall be required to seek their own separate time-limited premises licence or temporary event notices (where appropriate).

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5. Noise propagation tests (sound checks) shall not be undertaken after 22:00hrs or before 09:00hrs..
6. The Premises License Holder shall ensure that members of the audience are not allowed within 2 meters of any loudspeaker.
7. The Premises Licence Holder, Duty Caretaker or other nominated person authorised to act in the name of the Premises Licence Holder shall be on site for the duration of the event and be available to control all music sound levels.
8. At least 3 days prior to the commencement of an outdoor licensable event, the Premises Licence Holder shall provide the Licensing Authority with:
 - a) A telephone number for their nominated representatives(s);
 - b) A telephone number which may be given to members of the public wishing to complain directly to, or otherwise contact, the Premise Licence holder

The telephone numbers shall be continuously manned during the licensed operating hours of the event to receive and respond to nuisance-related complaints. A contact number shall be readily available for that purpose. The volume or sound configuration of amplified music shall be turned down or adjusted upon the reasonable request (either in person or over the telephone) of an authorised officer of the Licensing Authority or Police.

9. The Premises Licence Holder shall take all reasonable steps to ensure that noise levels from all of the activities taking place during the event are controlled to ensure compliance with the conditions relating to noise control.
10. Perimeter sound checks shall be regularly undertaken during events including outdoor music.
11. Notices shall be prominently displayed and maintained on the licensed premises asking patrons to leave the premises and the area quietly.